

**People's Education Society's**  
Dr.Ambedkar College of Commerce & Economics, Wadala, Mumbai

7.1.10-The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

**Code of conduct for students (Discipline and Conduct)-** The code of conduct for students is followed and implemented as per the University of Mumbai, circular no. 280 to 1980.

The code of conduct for students is published in college prospectus on Page 21 under the general rules. Faculty members every year arrange the orientation programme for F.Y.B.Com students where they are informed about the rules and regulation, discipline, attendance, syllabus, exam pattern, Library facility. Nonteaching staff also informs the students about scholarship scheme, Railway/Bus concession and other information.

College follows Rules and Regulation made by People's Education Society for staff.

**Code of conduct for Nonteaching staff-** The code of Conduct for non -teaching staff is followed as per the guidelines of University of Mumbai. (Code of Conduct for Non- teaching staff year 1994)

Code of conduct is strictly followed by the non -teaching staff & supervised by Registrar of the college.

Duties are assigned to Class IV staff, time to time rotation also made in their duty to get work experience at various level in office work. Non -teaching staff employees group also present which arranged welfare programs for non -teaching members.

**Code of Conduct for Teachers-**

Code of Conduct for teachers is followed as per the GR states under the title code of Professional Ethics (Statues of Government).

Role & Responsibility of Principal, Vice-Principal, Teaching faculty, Librarian, IQAC Coordinator, various committee conveners, Examination & Evaluation process are performed as per the Maharashtra University Act.

Regular Departmental and Staff meetings are held by the principal to inform and instruct the work schedule.



*Gayashree J.*  
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